



COMMONWEALTH OF
DOMINICA
CITIZENSHIP BY INVESTMENT



CBI PROCESSING GUIDEBOOK

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DOMINICA



The Commonwealth of Dominica is known as the 'Nature Isle of the Caribbean' due to its wide variety of flora and fauna. Its highly reputable Citizenship by Investment Programme, established in 1993, offers applicants a route to citizenship in exchange for an economic contribution or investment in the country.

HOW TO GET THERE?



Dominica is part of the Windward Islands and is located between the Caribbean Sea and the North Atlantic Ocean. The capital city, Roseau, is located in the south-west of the island.

CONTENTS

4.

THE PROGRAMME

6.

STEP-BY-STEP PROCESS

8.

STEP 1:
COLLECT THE DOCUMENTS

9.

STEP 2:
SUBMISSION AND APPROVAL

10.

STEP 3:
INVESTMENT

10.

STEP 4:
NATURALISATION

ACRONYMS DEFINED

CBI: CITIZENSHIP BY INVESTMENT

The process of obtaining citizenship by making a substantial contribution or investment in Dominica

CBIU: CITIZENSHIP BY INVESTMENT UNIT

The Government body responsible for administering the Programme and processing all applications for citizenship by investment

EDF: ECONOMIC DIVERSIFICATION FUND

A fund established for the purpose of receiving contributions and funding Government-sponsored projects

THE PROGRAMME

PROGRAMME HISTORY

The Dominica CBI Programme was launched in 1993 and has been running successfully since.

LEGAL BASIS AND RELEVANT LEGISLATION

The CBI Programme finds its roots in Dominica's Constitution and the 1978 Citizenship Act. Its particulars can be found in the Commonwealth of Dominica Citizenship by Investment Regulations, 2014 (Statutory Rules and Orders No. 37 of 2014), made on 22 October 2014, and in later amendments to the Regulations.

AUTHORISED AGENT

An application for citizenship may not be submitted directly by the main applicant to Dominica's CBIU and may only be handled by an Authorised Agent. The Authorised Agent will assist the main applicant with the application, help obtain all the required documentation, and submit the application on the main applicant's behalf.

BENEFITS

- Right to live and work in Dominica
- Visa-free or visa on arrival travel to more than 140 countries and territories
- Approximately 3 months to approval-in-principle for successful applicants
- No interview, education, or business experience required
- No requirement to reside in Dominica before or after citizenship is granted
- Well-known, stable, and established investment environment


APPLICANTS


The main applicant must demonstrate that he or she:

- is at least 18 years old;
- is in good health; and
- has enough funds to make the required investment. The source of these funds must be legal and clear.

INVESTMENT ROUTES

Applicants can obtain citizenship through 2 routes:

 A one-time, non-refundable contribution to the Government, commonly known as the Economic Diversification Fund (EDF) option.

 An investment in an approved project (generally a real estate development) in Dominica.

A list of approved projects is available at:
cbiu.gov.dm/investment-options/approved-real-estate-projects/



**STEP-BY-STEP
PROCESS**

HOW CBI APPLICATIONS ARE PROCESSED:



STEP 1: COLLECT THE DOCUMENTS

1. The Authorised Agent performs Know-Your-Client checks and collects Know-Your-Client documents, including (but not limited to):
 - Passports of the main applicant, the spouse, and all dependants
 - Proof of address
2. The Authorised Agent provides the main applicant with an application pack and assists the main applicant in completing the application forms and collecting all necessary documentation.



STEP 2: SUBMISSION AND APPROVAL

1. The main applicant pays Due Diligence Fees and Processing Fees and the application is submitted by the Authorised Agent.
2. The CBIU examines the application.
 - In the case of missing documents or irregularities, the CBIU sends a query letter to the Authorised Agent to provide the correct documents or additional information.
3. Due diligence is carried out, both within the CBIU and by independent due diligence firms.
4. The CBIU issues a letter detailing whether the application was successful, delayed for cause, or rejected.



STEP 3: INVESTMENT

1. The main applicant either:
 - contributes to the EDF; or
 - purchases pre-approved real estate.
2. Depending on the investment route chosen, the main applicant either makes the contribution directly to the Government or transfers the investment to an escrow account.
3. Naturalisation Certificate Fees become payable at this stage.



STEP 4: NATURALISATION

1. The CBIU issues a Certificate of Naturalisation for each applicant, establishing their Dominican citizenship and ending the CBI process.
2. If the applicant wishes to obtain a Dominican passport, he or she, or his or her Authorised Agent, can then apply for one.

**Approx.
3 MONTHS
for application
processing**

STEP 1: COLLECT THE DOCUMENTS

APPROX. 4 WEEKS

The Authorised Agent performs Know-Your-Client checks and collects Know-Your-Client documents, including (but not limited to):

- Passports of the main applicant, the spouse, and all dependants
- Proof of address

1

The Authorised Agent provides the main applicant with an application pack.

The Authorised Agent assists the main applicant in completing the application forms and collecting all necessary documentation.

2

The application pack is composed of the following forms:

CBI FORMS

FORM 12 (Application for naturalisation as a citizen of Dominica made by a person seeking a waiver of residence requirements under section 8(2)(c) of the Commonwealth of Dominica Citizenship Act, 1978)

Form 12 must be completed by each applicant, signed, and stamped by a justice of the peace, notary public, or commissioner of oaths. For a child who is below the age of 18 years, both parents must sign the form on behalf of the child. Where one parent has sole custody of the child, or another person has legal guardianship, the appropriate documentation shall be provided to demonstrate this.

D1 APPLICATION FOR CITIZENSHIP BY INVESTMENT DISCLOSURE FORM

The D1 must be completed by all applicants. It asks for detailed background information about each applicant. For a child who is below the age of 18 years, both parents must sign the D1 on behalf of the child. Where one parent has sole custody of the child, or another person has legal guardianship, the appropriate documentation shall be provided to demonstrate this.

D2 FINGERPRINT AND PHOTOGRAPH VERIFICATION FORM

The D2 must be completed by all applicants aged 16 years or over. A photograph of the applicant must be attached to the D2 and the applicant must sign the form in front of a registered fingerprinting officer. The fingerprinting officer must sign and stamp the D2. For a child who is below the age of 18 years, both parents must sign the D2 on behalf of the child. Where one parent has sole custody of the child, or another person has legal guardianship, the appropriate documentation shall be provided to demonstrate this.

D3 MEDICAL QUESTIONNAIRE

The D3 must be completed for all applicants, signed, and stamped by a registered medical practitioner. The D3 asks general medical questions to confirm that the applicant does not suffer from any serious or communicable diseases. The medical practitioner must also attach the original results of a blood and urine test, and a HIV test for applicants aged 12 years or over.

D4 INVESTMENT AGREEMENT

The D4 must be completed by the main applicant only, where he or she has opted for the EDF option. The D4 requires a declaration by the main applicant that he or she will make the contribution in the amount stated. The D4 also asks for the main applicant to state the details of any dependants included in the application.

PASSPORT APPLICATION FORM

The Passport Application Form must be completed for all applicants who wish to obtain a passport after becoming economic citizens. Note that this is a separate process that is carried out at the end of the citizenship process.

STEP 2: SUBMISSION AND APPROVAL

APPROX. 12 WEEKS

1. The main applicant pays Due Diligence Fees and Processing Fees, and the Authorised Agent submits the completed application to the CBIU.

DUE DILIGENCE FEES

Main Applicant: US\$7,500

Spouse: US\$4,000

Dependants aged 16 or over: US\$4,000

PROCESSING FEES

Per application: US\$1,000

2. The CBIU examines the application.

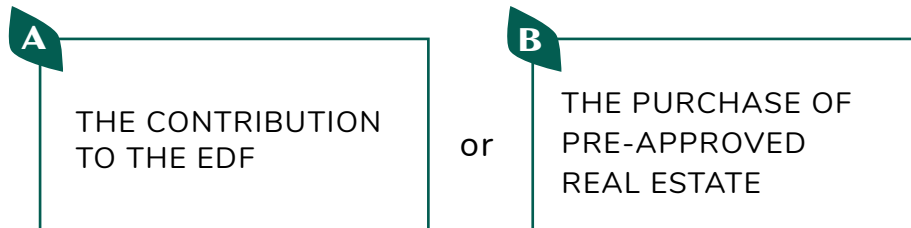
- In the case of missing documents or irregularities, the CBIU sends a query letter to the Authorised Agent to provide the correct documents or additional information.

3. Multiple layers of due diligence are carried out. These involve checks by the CBIU, online and on-the-ground checks by international due diligence firms, and consultation with supranational bodies such as the JRCC.

4. The CBIU issues a letter to the Authorised Agent detailing whether the application was successful, delayed, or rejected.

STEP 3: INVESTMENT

1. If the application is successful, the CBIU issues a letter instructing the main applicant to make:



2. The main applicant transfers the EDF contribution directly to the Government of Dominica. Real estate investments are placed in an escrow account.

- If real estate is purchased, then the main applicant must demonstrate completion and the execution of all necessary documents.
- If the main applicant selects the real estate investment route, Government Fees are payable at this stage. These are paid directly to the Government of Dominica.

3. For both the EDF contribution and the real estate investment, Naturalisation Certificate Fees (US\$250 per applicant) become payable at this stage.

STEP 4: NATURALISATION **APPROX. 2-3 WEEKS**

1. The CBIU issues a Certificate of Naturalisation for each applicant, establishing their Dominican citizenship and ending the CBI process.

2. The Authorised Agent can use this Certificate to apply for a Dominican passport on behalf of each applicant, should the applicants wish the Authorised Agent to do so.

- Passport Fees amount to US\$300 per applicant.



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CITIZENSHIP BY INVESTMENT

**CITIZENSHIP BY
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